



**WATFORD  
BOROUGH  
COUNCIL**

# **CABINET**

**Monday, 12th September, 2016**

**7.00 pm**

**Town Hall Watford**

**Publication date: 2 September 2016**

**Contact**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Caroline Harris Democratic Services Manager on 01923 278372 or by email – [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

### **Access**

Access to the Town Hall after 5.15 pm is via the Customer Service Centre.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms.

### **Toilets (including disabled)**

Toilets are situated on the first floor, near the Committee Rooms.

### **Fire / Emergency instructions**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

### **Mobile Phones**

Please ensure that mobile phones are switched off or on silent before the start of the meeting.

### **Filming / Photography / Recording / Reporting**

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

### **Cabinet Membership**

Mayor	D Thornhill	(Chair)
Councillor	P Taylor	(Deputy Mayor)
Councillors	K Collett, S Johnson, I Sharpe and M Watkin	

### **Agenda**

#### **Part A – Open to the Public**

- 1. Apologies for Absence**
- 2. Disclosure of Interest (if any)**
- 3. Minutes of previous meeting**



#### **4. Conduct of meeting**



**5. Skillmakers - Guarantee of Herts LEP Loan (Pages 5 - 13)**





**6. The Parking Strategy - Year 1 Recommendations (Pages 15 - 51)**



**7. Procurement of Interim Section Head of Communications and Engagement**  
(Pages 53 - 56)



**8. Investors in People - Gold Assessment (2016) (Pages 57 - 60)**



